



# ***Online Ordering Platform***

## ***For Licensees***

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Version: *1.3*



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## Introduction

This document describes the steps for Licensees to place orders using ANBL's online ordering platform. Orders can be created and input any time of day from any location, using the Username & Password provided as sign-on information.

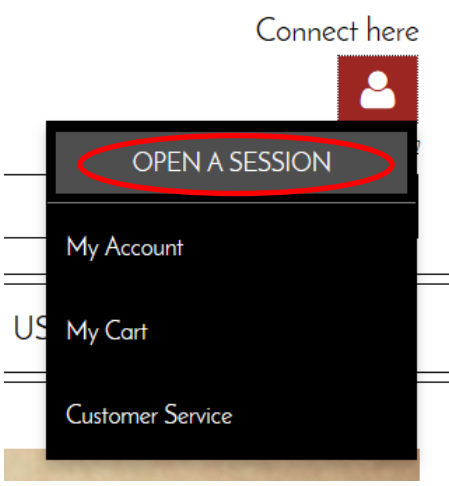
Licensees can place these types of orders:

1. Beer Keg delivered directly from brewery to their location (including Micro-breweries)
2. ANBL Corporate Store Pickup

**Log In and Log Out**

**To Log into k-e-commerce:**

- 1. Access k-e-commerce web site: <https://orders-commandes.anbl.com>
- 2. Click on the “Connect here” icon and select the “Open a Session” option from the drop down menu.



- 3. Enter Username and Password and click the LOGIN button. Username & Password information will be provided by an email inviting users to access the online ordering application. The email inviting the user to join the online ordering application will include a temporary password. Using this temporary password, the user will log into k-e-commerce for the first time. Once connected, a permanent password will need to be entered by the user.

## RETURNING CUSTOMER?

Username :


Password :

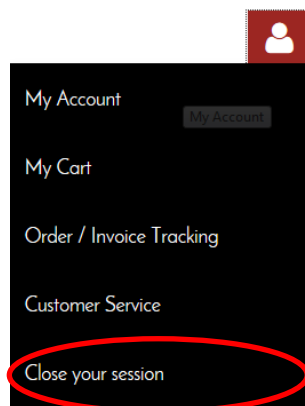
- Remember my Username
- Stay logged

LOGIN 

## Log out of k-e-commerce:



To log out, simply clicks on the  icon and selects “Close your session” from the list.



**Navigating The Home Page**

**Select your language of choice:**

After the user logs into the system the first time, they can set the session to their language of choice:




On the user’s home page they can select English or Français from the top menu bar, changing the language of choice for this session.

ORDER EXPRESS | FRANÇAIS

Hello Monica,



To make it a more permanent change, access the “My Profile” section located in the bottom of the home page:

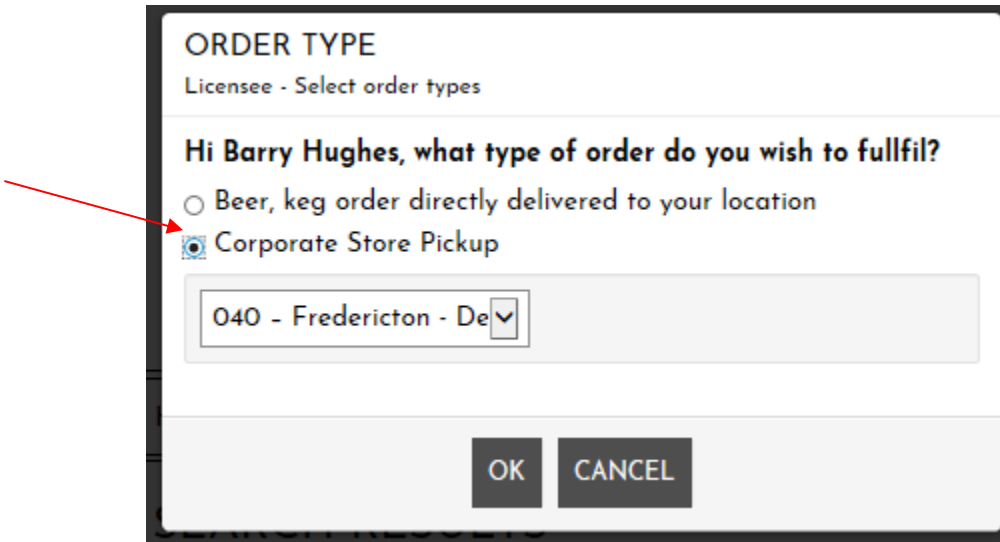
<b>About ANBL</b> ANBL.com E-Flyer User Guide Contact Us	<b>Account and Orders</b> My Account Keg Products My Orders/Invoices My Shopping Cart <b>My Profile</b> My Purchase Lists	  
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The system will open the “My Profile” page where the user can select their language of choice. Changing the “Communication language” in this page will make it permanent, and the user will not be required to change to their preferred language of choice each time they log into the system.

Title -		
First name Monica	Last name Brewer	
Company Garden Terrace Dining Room and Centennial Cafe & Gifts	Email monica.brewer@anbl.com	
Phone (506) 962-2662	Ext 	Fax 
Type of confirmation and billing emails Html	Communication language English Français English	

**LICENSEE ORDER Type: Corporate Store Pickup**

To place an order for Corporate Store Pickup the user must select the proper order type. (If the user is already logged into their account they can simply select “Change Order Type” from the top right of their page.)



When “Corporate Store Pickup” is chosen by clicking on the radio button right left to its name, the system will display the Licensee’s ANBL Parent Store by default in the drop-down list of stores. Note that a different liquor store may be selected as long as the Licensee is willing and able to pick up the products from that specific store. In this case, make sure to contact that liquor store to advise your intention to order from them and state the date they can expect the stock to be picked up. Once the user clicks “OK”, he/she will have access to the products available for purchase from the selected ANBL retail outlet. Once the order submitted, Licensee will arrange pick up from the selected store.

There are different ways users can start creating an order:

1. At the top of the web page the user will see the standard search, where they can search for a product by item description, UPC Code or Item Number:



2. There is also an Advanced Search option:

ADVANCED SEARCH

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KEYWORDS CRITERIA

All words ▾

SEARCH IN

Code (Product code, supplier code, UPC code, etc.)  Description  Category

Product category

All ▾

**SEARCH**

3. Or the user can search using the Catalog search option:

[HOMEPAGE](#) > [CATALOG](#)

## CATALOG

---

Subcategories: [Show](#) | [Hide](#)

<ul style="list-style-type: none"><li>- Beer<ul style="list-style-type: none"><li>▫ Ale</li><li>▫ Hybrid</li><li>▫ Lager</li></ul></li><li>- Non Liquor<ul style="list-style-type: none"><li>▫ Barware</li><li>▫ Branded Merchandise</li><li>▫ Giftbags</li><li>▫ Glassware</li></ul></li><li>- Other Beverages<ul style="list-style-type: none"><li>▫ Ciders</li><li>▫ Coolers</li></ul></li></ul>	<ul style="list-style-type: none"><li>- Spirits<ul style="list-style-type: none"><li>▫ Brandy</li><li>▫ Gin</li><li>▫ Liqueurs</li><li>▫ Premixed</li><li>▫ Rum</li><li>▫ Tequila</li><li>▫ Vodka</li><li>▫ Whisky</li></ul></li><li>- Wine<ul style="list-style-type: none"><li>▫ Aperitif</li><li>▫ Dessert</li><li>▫ Fortified</li><li>▫ Fruit Wine/Mead</li><li>▫ Red Table</li><li>▫ Rose Table</li><li>▫ Sparkling</li><li>▫ White Table</li></ul></li></ul>
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As the user searches for products the system will return results of the search as shown below:

## SEARCH RESULTS

Your search results for "yellow"

147 Result(s)

Display type Results per page    
 Sort by

YELLOW TAIL GIFT PACK 750ML Code : 9322214009442 <b>\$25.99 /UNIT</b>	YELLOW TAIL SANGRIA 750ML Code : 839743000868 <b>\$13.99 /UNIT</b>	YELLOW TAIL BIG BOLD RED 750ML Code : 839743001483 <b>\$15.99 /UNIT</b>	YELLOW TAIL SWEET RED ROO 750ML Code : 839743000806 <b>\$13.99 /UNIT</b>
QTY: <input type="text"/> UNIT <b>ADD</b>	QTY: <input type="text"/> UNIT <b>ADD</b>	QTY: <input type="text"/> UNIT <b>ADD</b>	QTY: <input type="text"/> UNIT <b>ADD</b>
Qty avail. : 0	Qty avail. : 26	Qty avail. : 13	Qty avail. : 22

The “Qty avail” at the bottom of each product is the quantity available in the store you selected to order from earlier in this process(e.g. in this example store 036 – East Point Saint John). To view the Qty available in other stores, click [Change order type](#) and select another store from the store drop-down list.

When the user locates the specific product they would like to order, the user will input an order quantity in the “QTY:” field and click on the **ADD** button below the product image or/and description. This will add the product to the users cart.

As products are being added to the cart the user can, at any point, review products selected and added to their shopping cart by clicking on the following rectangle bar found towards the middle top part of the screen.

Store Pick Up Order (2)

Once the user has selected items to purchase the system will sum the number of different products in the cart and the result will display in the top task bar. By clicking on the summary shopping cart the user will have the option to “Modify My Cart” or “Place the Order”.

**MY CART** - QUICK ORDER ✕

	Fernandes White Star 11... \$32.56	1	\$36.99		Yellow Tail Gift Pack 75... \$22.65	1	\$25.99		Subtotal \$104.54
	Yellow Tail Sangria 750ml \$12.20	3	\$41.56						<div style="background-color: #444; color: white; padding: 5px; margin-bottom: 5px;">MODIFY MY CART</div> <div style="background-color: #444; color: white; padding: 5px;">PLACE THE ORDER </div>

If the user selects “Modify My Cart” a summary of the products in the cart will display where the user can make modifications to the current selections. By clicking on the “-” or “+” sign the user can increase or decrease order quantities for each product previously entered on their cart. Clicking on the “✕” will allow the user to delete that particular line item from the order; the system will then ask “Are you sure you want to remove this product?” with a yes/no option for the user to select. From this point, click on UPDATE SHOPPING CART, ensuring that all adjustments get saved to the cart.

CONTINUE SHOPPING

UPDATE SHOPPING CART

PLACE THE ORDER

	<b>FERNANDES WHITE STAR 1140ML</b> 075496051157 \$32.56	- <input style="width: 30px; text-align: center;" type="text" value="1"/> +	\$32.56	✕	
<div style="background-color: #444; color: white; padding: 2px 5px; display: inline-block;">ADD COMMENT</div>					
	<b>YELLOW TAIL GIFT PACK 750ML</b> 9322214009442 \$22.65	- <input style="width: 30px; text-align: center;" type="text" value="1"/> +	\$22.65	✕	
<div style="background-color: #444; color: white; padding: 2px 5px; display: inline-block;">ADD COMMENT</div>					
	<b>YELLOW TAIL SANGRIA 750ML</b> 839743000868 \$12.20	- <input style="width: 30px; text-align: center;" type="text" value="3"/> +	\$36.60	✕	
<div style="background-color: #444; color: white; padding: 2px 5px; display: inline-block;">ADD COMMENT</div>					

TOTALS

Subtotal	\$91.81
Bottle Deposit	\$1.20
HST on Sales	\$11.93
Total	\$104.94

PLACE THE ORDER

From this window the user can select “Continue Shopping”, “Update Shopping Cart” or “Place the Order”. If the user is satisfied with the order they can select “PLACE THE ORDER” which will bring the user to the “Place Your Order” window. Here the user can review their billing information, shipping information, shipping method, provide instructions for the ANBL store staff, review the order and then confirm the order.

The Shipping Information will indicate which ANBL Corporate outlet location the order will be available for pickup.

PLACE YOUR ORDER

BILLING INFORMATION		
*Email	*Address	*Phone Ext.
<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/>
Title		Fax
- <input type="text"/>	*City	<input type="text"/>
*First Name		
<input type="text"/>	*Country	
*Last Name	Canada <input type="text"/>	
<input type="text"/>	*Province / State	
Company	New Brunswick <input type="text"/>	
<input type="text"/>	*Zip/Postal Code	
	<input type="text"/>	

SHIPPING INFORMATION		
Description	First Name	
Saint John - East Point	<input type="text"/>	
Address	Last Name	
ANBL - Store # 036	<input type="text"/>	
40 East Point Way	Company	
City	<input type="text"/>	
Saint John	Phone Ext.	
Country	(506) 633-3944	<input type="text"/>
Canada <input type="text"/>	Fax	
Province / State	(506) 649-4480	
New Brunswick <input type="text"/>		
Zip/Postal Code		
E2J 0H5		




  

SHIPPING METHOD
Complete your shipping information to calculate shipping charges.

ORDER INFORMATION
Shipping instructions
<input type="text"/>

### REVIEW ORDER

Description	Quantity	Price	Subtotal
 Wine Bag - Bicycle #2780 Product Code : 876718027802	100	\$1.70/UNIT	\$170.00
 Yellow Tail Sangria 750ml Product Code : 839743000868	100	\$12.25/UNIT	\$1,225.00
 Fernandes White Star 750ml Product Code : 075496051140	96	\$22.25/UNIT	\$2,136.00

[MODIFY MY ORDER](#)


Subtotal	\$3,531.00
Bottle Deposit	\$39.20
HST on Sales	\$529.65
<b>Total</b>	<b>\$4,099.85</b>

### PAYMENT INFORMATION

Credit Card

Stored Credit Card

[Manage Saved Credit Cards](#)

	Credit Card Type Visa	Card Number 42*****4242
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[ENTER A NEW CREDIT CARD](#)

Credit Card Address

Use my billing address  
 Use my shipping address  
 Use another address

[CONFIRM MY ORDER](#)

The payment method of the k-eCommerce platform is Credit Card.

If no data is showing in the Payment Information section, simply click on the “Enter A New Credit Card” icon.

The system requests credit card information on the first ever Store order being placed by each user. Such card data will then be saved, in an encrypted format, within the user profile to be used in future store pickup orders.

Press “Confirm” to save the Credit Card information, once the form completely filled out.

The user is now ready to finalize the order; click on  to submit the order.

Please note that a pre-authorization will be applied to the Credit Card at this point.

- 1) for ANBL corporate store pickup orders the Credit Card will be charged at the time of pickup.
- 2) For brewery direct delivery orders, the Credit Card will only receive the actual charge once the products leave the brewery for shipment to your establishment and ANBL has processed such invoice from the brewery.

When the user selects “Confirm My Order” the user will be provided with an on-screen message that their order has been successfully processed.

YOUR ORDER HAS BEEN SUCCESSFULLY PROCESSED. THANK YOU FOR YOUR ORDER.

Your web order number is: **W128**  
Order date: Wednesday, March 30, 2016 : 1:08 PM

You can [click here](#) to print your order confirmation for your records. You will also receive an order confirmation via email.

If you have any questions or comments, [please let us know](#).

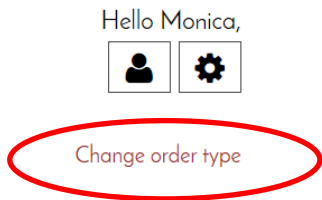
To continue shopping, [please click here](#).

The ANBL team

The user is provided with a web order number starting with the letter "W". Click on the web order number to view the details. An order confirmation will also be e-mailed to the user.

### LICENSEE ORDER Type: Keg Oder Directly Delivered To Your Location

To place an order for Direct Delivery Keg products the user must select the proper order type. (If the user is already logged into their account they can simply select "Change Order Type" from the top right of the page.)



**ORDER TYPE**  
Licensee - Select order types

**Hi Frank Scott, what type of order do you wish to fulfill?**

Beer, keg order directly delivered to your location

\*\*\*\* Breweries listed in light blue color may not deliver in your area of the province; you must contact the brewery **PRIOR** to placing your order to ensure delivery can take place! \*\*\*\*

Click on the ">" below next to the first brewery name to expand the list.

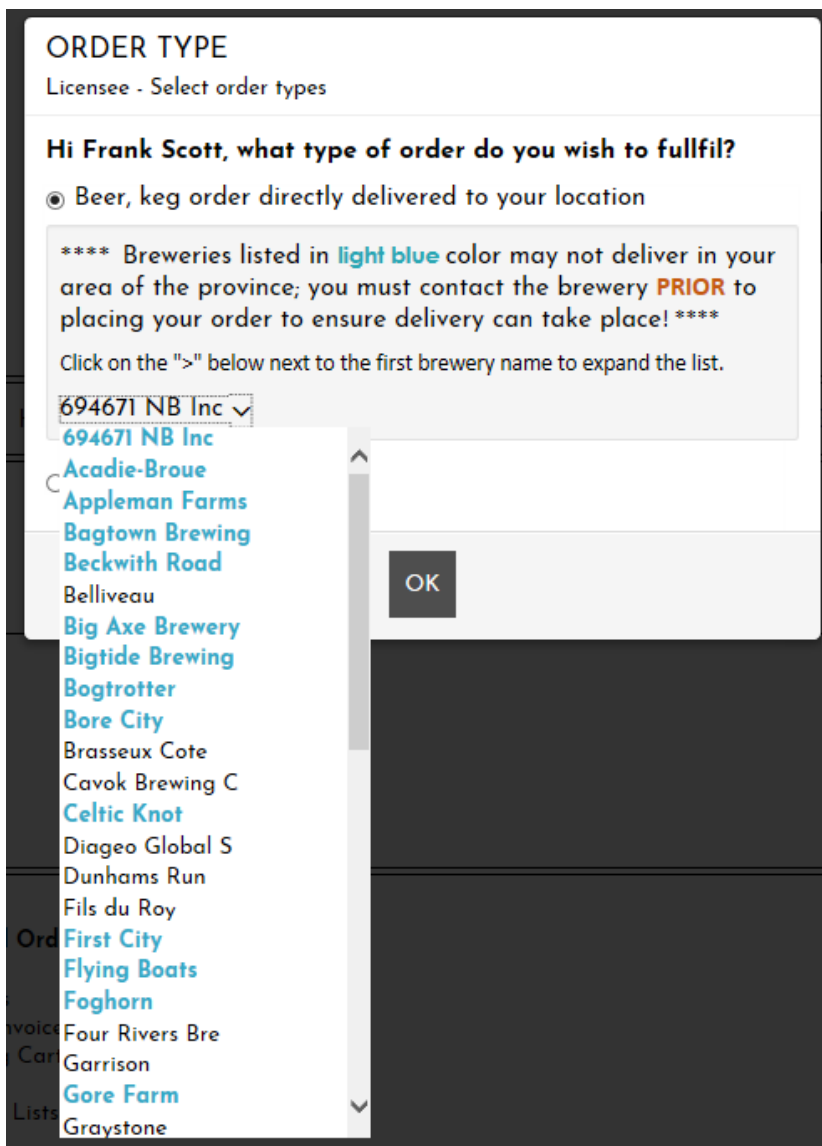
694671 NB Inc >

Corporate Store Pickup

OK

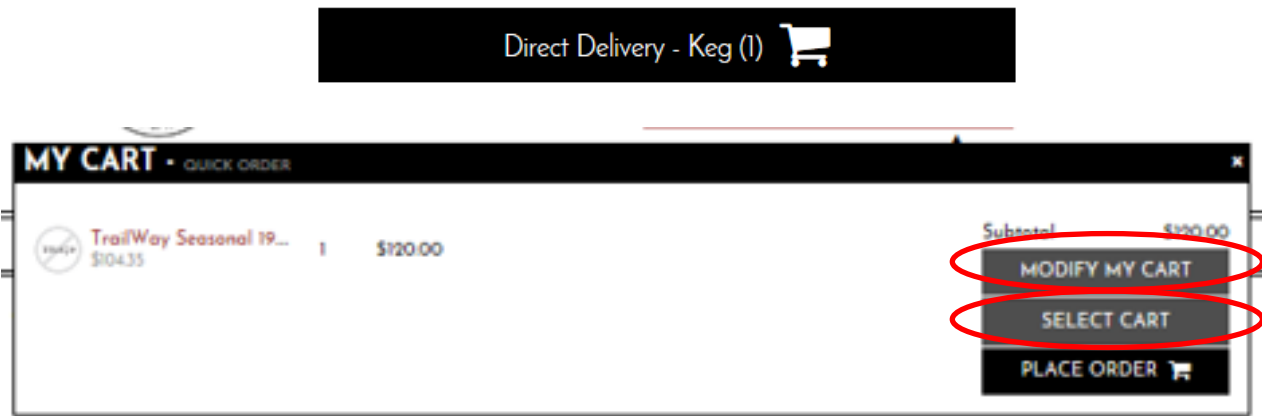
Once the user has selected “Beer, keg order directly delivered to your location” as the type of order to fulfill, the system will allow for a drop-down list to be expanded, containing all breweries delivering keg products within the province of New Brunswick. **User must pay attention to the message “\*\*\*\* Breweries appearing in light blue color may not deliver in your area of the province; you must contact the brewery PRIOR to placing your order to ensure delivery can take place! \*\*\*\*” as it is critical for proper delivery and invoicing.**

If the brewery you wish to order from is not appearing in the drop-down list, you may refer to the section “Keg Products” towards the end of this document to find out if the product you wish to order is stocked at you local liquor store.



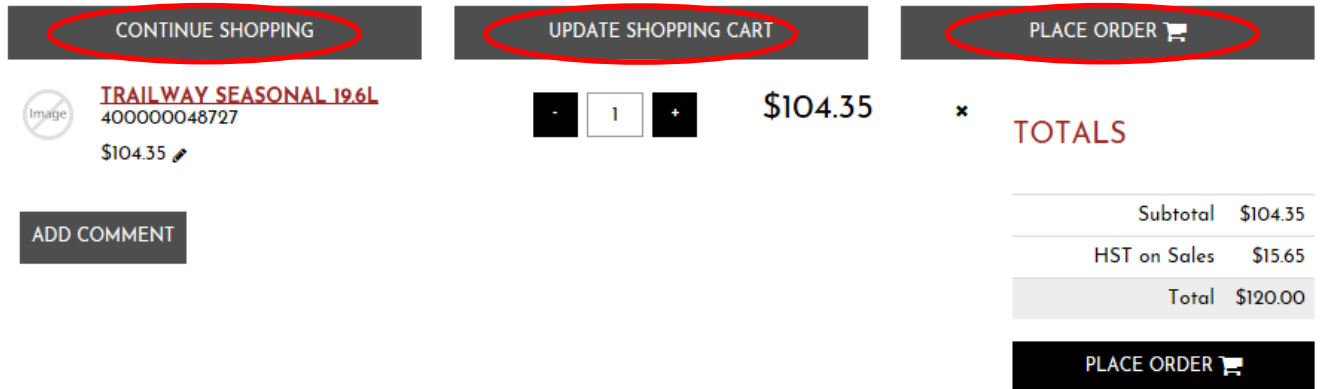
From the drop-down list, simply click the name of the brewery you wish to order from and press the “OK” button. The list of all kegs associated to that specific brewery will appear. Enter quantities you wish to order of specific items, add those to your cart, and complete the order as per normal practice.

As the user selects products to purchase, the system will sum the number of items which will then be displayed in the top task bar. By clicking on the summary shopping cart (as shown below) the user will have the option to “Modify My Cart” or “Place the Order”.



If the user selects “Modify My Cart” a summary of the current order will display where the user can make modifications to the current selections. By clicking on the “-” or “+” sign the user can increase or decrease order quantities. By clicking on the “x” the user can delete that particular line item from the order, the system will ask “Are you sure you want to remove this product?” with a yes/no option for the user to select. Make sure to click on “Update Shopping Cart” if any modification took place.

From this window the user can select “Continue Shopping”, “Update Shopping Cart” or “Place Order”. When satisfied with the order, select “Place Order” to get to the “Place Your Order” window.





Here the user can review their billing information, shipping information, shipping method, review the order and then confirm the order.

PLACE YOUR ORDER

**BILLING INFORMATION**

*Email hughes_inc@hotmail.com	*Address 349 King Street	*Phone (506) 454-7474	Ext. 
Title -	349 KING ST.	Fax 	
*First Name Barry	*City Fredericton		
*Last Name Hughes	*Country Canada		
Company Dolan's Pub	*Province / State New Brunswick		
	*Zip/Pastal Code E3B 1E4		

**SHIPPING INFORMATION**

Same as billing address  
 Ship to a new address

**SHIPPING METHOD**

Direct Delivery

**ORDER INFORMATION**

Shipping instructions

**REVIEW ORDER**

Description	Quantity	Price	Subtotal
TrailWay Seasonal 19.6L Product Code : 400000048727	1	\$104.35 /UNIT	\$104.35
Subtotal			\$104.35
HST on Sales			\$15.65
Total			\$120.00

MODIFY MY ORDER

**ORDER INFORMATION**

Shipping instructions

**REVIEW ORDER**

Description	Quantity	Price	Subtotal
TrailWay Seasonal 19.6L Product Code : 400000048727	1	\$104.35 /UNIT	\$104.35

MODIFY MY ORDER

Subtotal	\$104.35
HST on Sales	\$15.65
<b>Total</b>	<b>\$120.00</b>

**PAYMENT INFORMATION**

Credit Card

Credit Card Address

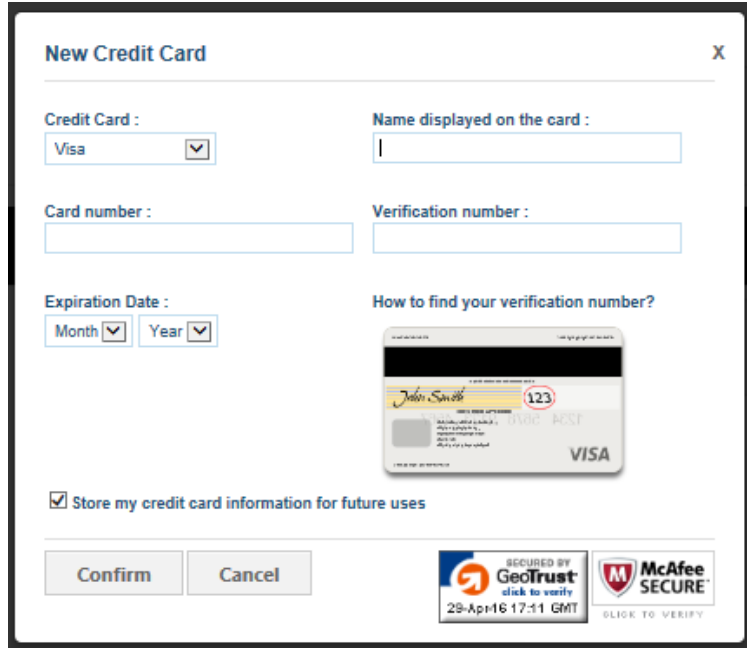
- Use my billing address
- Use my shipping address
- Use another address


CONFIRM MY ORDER

At this point the user must provide credit card information (if not already set on the account), once all mandatory fields are populated the user can then confirm the order.

Selecting “Enter Your Credit Card” will display a form where the user must provide credit card information (if missing from the account). Once all mandatory fields populated, the user can confirm the order.

**The system requests credit card information on the first ever Keg order being placed by each user.** Such card data will then be saved, in an encrypted format, within the user profile for future references.



When the user clicks on  the user will be provided with a message that their order has been successfully processed.

YOUR ORDER HAS BEEN SUCCESSFULLY PROCESSED. THANK YOU FOR YOUR ORDER.

Your web order number is **W128**  
Order date: Wednesday, March 30, 2016 : 1:08 PM

You can [click here](#) to print your order confirmation for your records. You will also receive an order confirmation via email.

If you have any questions or comments, [please let us know](#).

To continue shopping, [please click here](#).

The ANBL team

The user is provided with a web order number, that the user can click on to view the details. An order confirmation will also be e-mailed to the user.

Please note that a pre-authorization amount will be applied to the Credit Card at this point, for the total \$ value of the order.

- 1) for ANBL corporate store pickup orders the Credit Card will be charged at the time of pickup.
- 2) For brewery direct delivery orders, the Credit Card will only receive the actual charge once the products leave the brewery for shipment to your establishment and ANBL receives the invoice for the shipment.

### KEG PRODUCTS Available To Licensees

You are encouraged to take advantage of the information available to you on our webstore. The footer area of each web page provides access to valuable data.

A document you may want to review is the “Keg Products”, which lists all the breweries, along with the kegs produced by each.

#### About ANBL

ANBL.com  
E-Flyer  
User Guide  
Contact Us

#### Account and Orders

My Account  
Keg Products  
My Orders/Invoices  
My Shopping Cart  
My Profile  
My Purchase Lists



Clicking on the “Keg Products” link will allow you to view the document containing all active Keg products, along with their respective brewery name.

# For Licensed Establishments



Column “A” in the first example highlighted in yellow below shows the Vender/Brewery name “Acadie-Broue Inc.” producing the keg “Acadie-Broue La Benaise 18L” as indicated on the second column. All Vendor\_Check\_Name displaying “ANBL” are referring to the keg products brewed out of New Brunswick, which are stocked at ANBL stores. Those particular products must be ordered under Corporate Store Pickup type of order (in the screenshot, “Stella Artois Lager 30L”).

Special Order Kegs: If the keg product you wish to order is not listed in this document, and the product is brewed out of New Brunswick, send an e-mail to the address [SpecialOrdering@anbl.com](mailto:SpecialOrdering@anbl.com) and someone will be happy to assist you with your request.

A	B	C	D
1	Date Last Updated: Jan. 11, 2018		
2	Dernière mise-à-jour: le 11 Janvier 2018		
3			
4	Vendor_Check_Name	ItemDescription	ItemNumbe
5	694671 NB Inc	Sparkling Cascade Blonde 19.5L	30473 445000098013
5	Acadie-Broue Inc.	Acadie-Broue Kiebitz Coti 18L	21338 400000018782
7	Acadie-Broue Inc.	Acadie-Broue La Benaise 18L	21339 400000018799
3	Acadie-Broue Inc.	Acadie-Broue La Bringue 18L	21041 400000015453
9	Acadie-Broue Inc.	Acadie-Broue Picasse Porter 18L	21686 400000022352
0	Acadie-Broue Inc.	Acadie-Broue Seasonal 18L	27397 494200098019
1	Acadie-Broue Inc.	Acadie-Broue Tintamarre 18L	20167 400000006857
2	Acadie-Broue Inc.	Acadie-Broue Valdrague Weizen 18L	22994 400000037301
3	Appleman Farms Ltd	AppleMan Farms Twisted Apple Cider 20L	28893 464100098013
4	ANBL	Stella Artois Lager 30L	14928 400004928681
5	Bagtown Brewing Compa	Bagtown Brewing Crown Vic 20L	30203 485900098010
6	Bagtown Brewing Compa	Bagtown Brewing SubtleTea 20L	30202 485800098011
7	Bagtown Brewing Compa	Bagtown Brewing Wobbly Duck 20L	28532 462100098019
8	Bagtown Brewing Compa	Bagtown Brewing Wobbly Duck 50L	28536 462200098018
9	Beckwith Road Brewing C	Beckwith Road Boston George North American Pale Ale 19.5L	26945 400000084312
10	Beckwith Road Brewing C	Beckwith Road Red Lantern American Amber Ale 19.5L	26946 400000085517
11	Beckwith Road Brewing C	Beckwith Road Seasonal 2 19.5L	28842 426000098012
12	Beckwith Road Brewing C	Beckwith Road Upland American Brown Ale 19.6L	27093 400000085425
13	Big Axe Brewery, Bistro,	Big Axe Berry Sour 20L	29573 472200098017
14	Big Axe Brewery, Bistro,	Big Axe Blonde Ale 19.5L	24409 400000045603
15	Big Axe Brewery, Bistro,	Big Axe Chanterelle Cream Ale 19.5L	23566 400000038469
16	Big Axe Brewery, Bistro,	Big Axe Double Bit IPA 19.5L	23565 400000038452
17	Big Axe Brewery, Bistro,	Big Axe Lizzy Borden Red Ale 19.5L	23751 400000049038
18	Big Axe Brewery, Bistro,	Big Axe Shakesbeer Chocolate Oatmeal Stout 19.5L	23750 400000049021
19	Big Axe Brewery, Bistro,	Big Axe Specialty Ale 19.5L	24358 400000045313
10	Big Axe Brewery, Bistro,	Big Axe Wrath of Putin DIPA 19.5L	24801 400000046600
11	Bigtide Brewing Co	Big Tide Brewing Company - Rotating Seasonal 20L	25292 400000061139
12	Bora City Brewing Inc.	Bora City Brewing Seasonal 19L	25552 400000079319

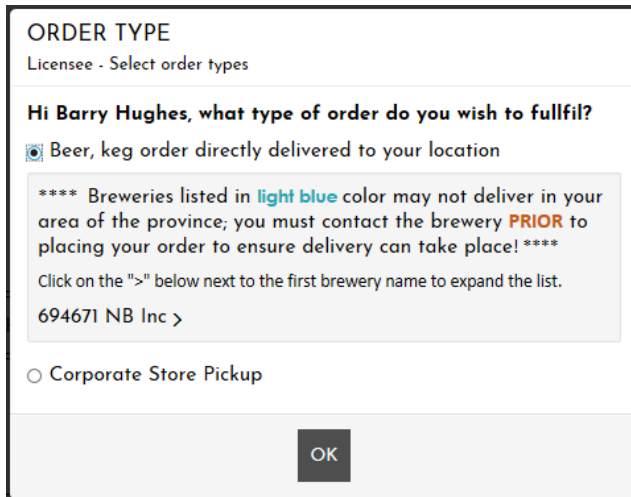
## Re-Ordering Products

There are 2 ways to quickly re-order products:

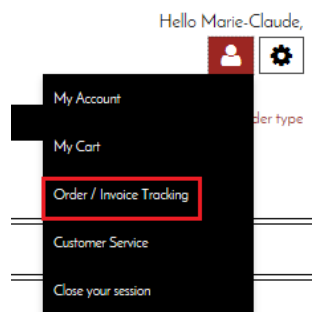
- **Order Again**
- **Order Express**

### Order Again

To quickly place an order for products you have already ordered in the past and for which an order exists in your k-e-commerce account, click “Change order type” and make sure you select the correct order type. If keg, select the specific brewery producing such product, if stocked at store, simply select “Corporate Store Pickup”.



Navigate to the Order / Invoice Tracking page by selecting the option under the  icon.



The Order / Invoice tracking page allows you to see and track past orders and view invoices.

## ORDER / INVOICE TRACKING

MY ORDERS
MY INVOICES

Search by

Period
Advanced Search

Search by Period

From

To

Reference Number

Status

View

SEARCH

153 Results

Results per Page

Order Number	Web Order Number	Status	Order type	Date +	Total	Purchase Order Number
ORD90092191	W35172	Completed	Direct delivery - Labatt Breweries of Canada LP	12/11/2017 12:00 AM	\$1,672.04	
ORD90092192	W35173	Completed	Direct delivery - Moosehead Breweries Limited	12/11/2017 12:00 AM	\$646.30	
ORD90092193	W35174	Completed	Direct delivery - Northampton Brewing Company Ltd.	12/11/2017 12:00 AM	\$286.13	
ORD90090921	W34654	Completed	Store pickup - Fredericton - Devon Park	12/4/2017 12:00 AM	\$5,948.97	
ORD90090976	W34667	Completed	Direct delivery - Labatt Breweries of Canada LP	12/4/2017 12:00 AM	\$1,898.01	
ORD90090978	W34668	Completed	Direct delivery - Graystone Brewing	12/4/2017 12:00 AM	\$267.40	
ORD90090979	W34669	Completed	Direct delivery - Moosehead Breweries Limited	12/4/2017 12:00 AM	\$651.79	
ORD90090981	W34670	Completed	Direct delivery - Northampton Brewing Company Ltd.	12/4/2017 12:00 AM	\$286.13	
ORD90090097	W34284	Completed	Store pickup - Fredericton - Devon Park	11/28/2017 12:00 AM	\$6,004.92	
ORD90089801	W34194	Completed	Store pickup - Fredericton - Devon Park	11/27/2017 12:00 AM	\$1,433.12	

First
Previous
4
5
6
7
8
9
10
11
12
13
Next
Last

To order again from a past order simply select the Web order number. This will open the Order page where you can review past order details.

## ORDER TRACKING

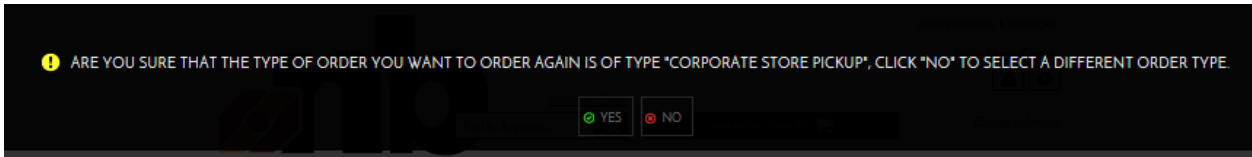
←BACK TO ORDERS TRACKING

ORDER AGAIN ↺ PRINT ↻

### ORDER DETAILS

Order Number	ORD90103416
Web Order Number	W40089
Invoice Number	INVO0129392
Order Date	2/26/2018 12:00 AM
Order type	Direct delivery - MOOSEHEAD
Order Status	Completed

Click on “Order Again” to create a new order based on the one you selected from the Orders List. The following message will appear.



If you have selected the correct order type (in this example MOOSEHEAD) click Yes. If you click No you will be returned to the order page where you can select another order type.

The new order will include all items and quantities from the previous order. You can update the quantities, add or remove items from the shopping cart.

CONTINUE SHOPPING      UPDATE SHOPPING CART      PLACE ORDER 🛒

	<b>MOOSE LIGHT 50L</b> 776029701074 \$176.13 ✎	- 2 +	\$352.26	×
<b>TOTALS</b>				
				Subtotal \$742.90
				HST on Sales \$111.44
				<b>Total \$854.34</b>
<b>PLACE ORDER 🛒</b>				
	<b>MOOSE LIGHT RADLER 50L</b> 776029703412 \$209.74 ✎	- 1 +	\$209.74	×
<b>ADD COMMENT</b>				
	<b>MOOSEHEAD PALE ALE 50L</b> 776029701364 \$180.90 ✎	- 1 +	\$180.90	×
<b>ADD COMMENT</b>				



Click “Place the order” and follow the same process as normal while submitting this new order.

## Order Express

Order Express is a service which allows you to import an order from an Excel spreadsheet. To access click the Order Express link in the top right corner.

**ORDER EXPRESS** | FRANÇAIS

### ORDER EXPRESS

HOW TO COPY/PASTE A PRODUCT LIST

UPLOAD A LIST OF PRODUCTS

Purchase order number :


SAVE

#### COMPLEMENTARY AND SUBSTITUTE PRODUCTS




#### PRICE PER QUANTITY

Qty	Price
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

	Code	Qty	UOM	Description	Note	Price	Subtotal
	8033765186612	1	UNIT	Aelo Otus Rosso 750ml	Add	\$17.99	\$17.99
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							

Subtotal: \$17.99

- Remove an order line
- Insert a note

PLACE THE ORDER 

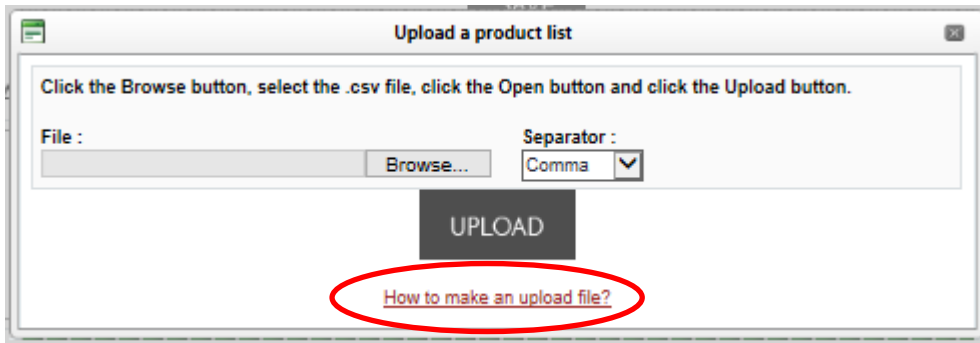
HOW TO COPY/PASTE A PRODUCT LIST

To copy/paste a product list select

UPLOAD A LIST OF PRODUCTS

To upload a list of products from a .csv file select

Select [How to make an upload file?](#) for detailed instructions on how to create the file.



UPLOAD

Select the .csv file and click **UPLOAD** to upload the file.

You can also manually add items to the list. To do so Enter the UPC of the product in the Code field (e.g. 8033765186612) and the Qty to be ordered (e.g. 1).

Click Place the Order and follow the same process as normal to submit this order.

General Information

You are encouraged to take advantage of the information available to you on our web page. This area provides access to valuable data which could make your life easier

About ANBL

- ANBL.com
- E-Flyer
- User Guide
- Contact Us

Account and Orders

- My Account
- Keg Products
- My Orders/Invoices
- My Shopping Cart
- My Profile
- My Purchase Lists





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**Support**

If you need assistance, please contact our ANBL Service Desk (506) 452-6409 or [ServiceDesk@anbl.com](mailto:ServiceDesk@anbl.com) from Monday to Friday, 8:15am until 4:30pm.

For assistance from breweries, please contact the brewery directly :

- Labatt : Telephone : 1-866-666-6057 / Fax : 1-877-332-3021
- Moosehead : Telephone : (506) 635-4490 (Angela)
- Molson : Telephone : (506) 389-4376 (Krista) / (506) 389-4375 (Lisa)

\*\*\*\*\* **E N D** \*\*\*\*\*